

Student Representatives: **Roles & Responsibilities**

At SOCASMA, we encourage active participation from our members. As our student representative from your school, we encourage you to help recruit members and forward along any ideas you or they have. The following is a list of the roles & responsibilities student representatives may have:

Student Liaising: Student reps generally have the primary role of liaising with other students at their school as a way of enhancing communication and student involvement in SOCASMA. This may involve explaining the role of SOCASMA to students in order to raise awareness amongst CSA's, and can include making presentations and/or providing resources.

Student Information: Student reps may be asked to help with any surveys etc. SOCASMA undertakes with regard to CSA statistics. In terms of members at your school, the student rep will receive a list which should be updated and forwarded back to SOCASMA on a regular basis.

“North American” student society involvement: At most schools, student reps should be liaising with the “North American” or Canadian student society, if one exists at the school. All CSA's should be communicating and collaborating. For example, in Ireland this is the North American Irish Medical Student Association (NIMSA).

Communication with the Student Support Coordinator: Student reps may need to communicate with the student support coordinator (in person, via email, or via Skype/FaceTime) during the year. This could be with other students' ideas for SOCASMA, or to help with problems/questions members may have.

Action plans & follow-ups: Following engagement in decision-making processes, student reps may be required to create action plans and follow-up. For example, a fund-raising activity is to take place at a certain school. The student rep should be the coordinator.

Sincerely,

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